

ONE MONTH BEFORE MOVE	TWO WEEKS BEFORE MOVE	ONE WEEK BEFORE MOVE	THE DAY BEFORE	PACK/MOVE DAY	FOLLOWING THE MOVE
<ul style="list-style-type: none"> <input type="checkbox"/> Clean out storage spaces <input type="checkbox"/> Discard unwanted items <input type="checkbox"/> Make inventory of items to be moved <input type="checkbox"/> Use up refrigerated and frozen items <input type="checkbox"/> Notify correspondents of address change: <ul style="list-style-type: none"> <input type="checkbox"/> Post Office <input type="checkbox"/> Subscriptions <input type="checkbox"/> Club Memberships <input type="checkbox"/> Charge Accounts <input type="checkbox"/> Credit Cards <input type="checkbox"/> Friends <input type="checkbox"/> Relatives <input type="checkbox"/> Medical Offices <input type="checkbox"/> Insurance Companies <input type="checkbox"/> Verify with veterinarian any travel accommodations for pets <input type="checkbox"/> Register children for school and transfer school records <input type="checkbox"/> Purchase packing materials <input type="checkbox"/> Begin packing household items that you do not use on a regular basis 	<ul style="list-style-type: none"> <input type="checkbox"/> Contact utility companies to schedule disconnect and reconnect of services: <ul style="list-style-type: none"> <input type="checkbox"/> Electricity <input type="checkbox"/> Gas <input type="checkbox"/> Telephone <input type="checkbox"/> Water/Sewer <input type="checkbox"/> Cable/Satellite <input type="checkbox"/> Contact Newspaper carrier <input type="checkbox"/> Call to confirm moving date with your professional moving service <input type="checkbox"/> Contact your professional moving service with any questions <input type="checkbox"/> Prepare a floorplan of your new home and make extra copies for moving day <input type="checkbox"/> Return library books <input type="checkbox"/> Arrange care for young children and pets during the busy days of packing and moving 	<ul style="list-style-type: none"> <input type="checkbox"/> Drain fluids from lawn equipment and other machinery <input type="checkbox"/> Prepare a box with essential items necessary for your first day in your new house <ul style="list-style-type: none"> <input type="checkbox"/> Bedroom Linens <input type="checkbox"/> Toiletries <input type="checkbox"/> Medications <input type="checkbox"/> Telephone Book <input type="checkbox"/> Flash Light <input type="checkbox"/> Light Bulbs <input type="checkbox"/> Cleaning Supplies <input type="checkbox"/> Snacks <input type="checkbox"/> Drinks <input type="checkbox"/> Purchase any additional packing materials necessary <input type="checkbox"/> Continue packing - Pack all items not used on a daily basis <input type="checkbox"/> Take down curtains, blinds, rods and shelves 	<ul style="list-style-type: none"> <input type="checkbox"/> Pack valuables (we recommend you take your valuables in your own vehicle) <input type="checkbox"/> Be sure fragile items are appropriately packed and labeled <input type="checkbox"/> Be sure all loose items are packed and secure <input type="checkbox"/> Confirm all utility connections <input type="checkbox"/> Clean the house to the best of your ability 	<ul style="list-style-type: none"> <input type="checkbox"/> When movers arrive, show them items that need special care <input type="checkbox"/> Check closets, cabinets and storage areas for articles that may have been overlooked <input type="checkbox"/> Advise the movers of any items you will need immediately at your new home – these items will load last and unload first <input type="checkbox"/> Keep children and pets aside and do not let them into the moving van <input type="checkbox"/> Before signing the Bill of Lading check the details including Declared Valuation and destination address <input type="checkbox"/> Sign the Bill of Lading and keep a copy with your moving documents <input type="checkbox"/> Fasten a floor plan near the entrance to help movers place furniture and boxes correctly 	<ul style="list-style-type: none"> <input type="checkbox"/> Test all smoke detectors and find fire extinguishers <input type="checkbox"/> Make a new list of emergency contacts <input type="checkbox"/> Register new address with the department of transportation, obtain an update for license and registration